



# Zoning Data Summary

**General Instructions:** Pursuant to 12 DCMR, § 106.1.11.6, submit this completed form with Building Permit and Certificate of Occupancy applications for:

- proposed new construction of buildings
- additions to existing buildings
- changes in use or occupant load.

Print clearly in ink. Do not write in gray areas. Write N/A (non-applicable) for items that do not apply. **If you erase, cross out, white out, or otherwise change any information on this application, the application will be void.**

For more information, call the Office of Zoning Administrator at 202-442-4576. If you need more forms, you can download them at [dcra.dc.gov](http://dcra.dc.gov) (go to Zoning Requirements) or pick them up at the Permit Center, **1100 4<sup>th</sup> Street SW, 2nd Floor.**

### A. Site Address

Give complete and legal District address. If you need to apply for a new address, complete a New Address Application, before you complete this form. Do not abbreviate street names. Write the correct quadrant (NW, NE, SW, SE), suite or office number. Enter the correct Square, Suffix, and Lot number (SSL) or parcel ID.

Street Number	Street Name	Quadrant	Unit / Suite	Application Date
Square	Suffix	Lot	Proposed use	

### B. Owner & Contact Information

Agent must be an individual -- not a company.

Owner of Building or Property	Complete mailing address (include zip)	Phone Number(s)	Email
Agent for owner, if applicable	Complete mailing address (include zip)	Phone Number(s)	Email

### C. Zoning District & Special Development Restrictions

Give the correct zoning and overlay zoning district(s). Check with Zoning staff if you are unsure. If your proposed construction was subject to Board of Zoning Adjustments (BZA) or Zoning Commission review, write the order number.

District	Overlay(s), if any
Number of Board of Zoning Adjustment (BZA) or Zoning Commission (ZC) Order, if applicable.	

### D. Zoning Data

For items with asterisks (\*) refer to the Definitions Section of the Zoning Regulations, 11 DCMR B-100.2, available online at [http://dcoz.dc.gov/zrr/ZR16\\_SubtitleB.shtm](http://dcoz.dc.gov/zrr/ZR16_SubtitleB.shtm).

Data	Existing	Proposed	Official Use Only (code requirement)
Fill in both columns: numbers must match those on attached applications, plats, and plans.			
<b>Units &amp; Parking Spaces</b>			
Number of dwelling units	Units	Units	
Number of parking spaces (9' x 19')	Units	Units	
<b>Setbacks &amp; Building Heights</b>			
Side Yard* Setback (left when you face property)	Linear feet	Linear feet	
Side Yard* Setback (right when you face property)	Linear feet	Linear feet	
Rear Yard* Setback	Linear feet	Linear feet	
Building Height*	Stories	Stories	
	Feet	Feet	
<b>Areas</b>			
Lot Area	Square feet	Square feet	
Gross Floor Area* (GFA) of entire building (sum of all floors)	Square feet	Square feet	
Floor Area Ratio*	GFA / Lot Area	GFA / Lot Area	
Building Area* (sum of footprints of all buildings)	Square feet	Square feet	
Lot Occupancy* (Bldg Area / Lot Area)	%	%	
Pervious Surface	%	%	
Green Area Ratio	Score	Score	