

JOB CLASSIFICATION SYSTEM - DCRA Review Target Timelines by Job Type

This chart provides timeline expectations for your permit application. Job classifications set target timeframes for DCRA reviews – based on square footage, scope, and use, not project valuation. Reviews by other agencies may take additional time.*If your project requires a review from DC Water (WASA) or Commission of Fine Arts (CFA) you must contact these agencies directly to confirm permit application requirements.

REQUIRED PLAN REVIEW & APPROVALS

HOMEOWNERS CENTER JOBS DCRA's Goal to Complete: No More Than 2 Visits	WALK-THROUGH PERMITS DCRA's Goal to Review: Same Day	INTERMEDIATE JOBS DCRA's Goal to Review: 21 Business Days	COMPLEX JOBS DCRA's Goal to Review: 30 Business Days
<p>Applications for Owner Occupied 1 & 2 Family Homes Only</p> <p>Driveway – New</p> <p>Drywall – Repair/replace not more than 500 sq. ft.</p> <p>Fences – New/replacement</p> <p>Interior remodeling/alteration and repair – No more than 500 sq. ft. including bathrooms, kitchens without major structural change or removal or erection of interior load-bearing walls or impact on the sharing / party walls</p> <p>Interior non-load bearing wall demolition</p> <p>Porch & Steps – Repair existing on private Property not in historic or fine arts jurisdictions</p> <p>Retaining Walls – Less than 4 ft. in height maximum, measured from bottom of footing and land disturbance is greater than 500 sq. ft. (on private property)</p> <p>Accessory Structure (Garage/Shed) – No more than 500 sq. ft. and 15 ft. high; alteration & repair of existing; no change in use</p> <p>Addition to Single-Family Dwelling – Up to 500 sq. ft.; no more than 1 story high at ground level; no party walls, no removal of exterior or load bearing wall</p> <p>One-Level Decks – Less than 500 sq. ft. and less than 10 ft. above grade</p> <p>Window/Door Replacement/Repair – If your property is in a Historic or CFA jurisdiction, you must get approval before you apply for a permit</p> <p>Roof Repairs/Replacement – No structural changes</p>	<p>Review at Permit Center Counter</p> <p>After-Hours permit, referencing approved permits, and renewal of existing permits</p> <p>Alteration, Repair and Demolition Project(s) – Less than 1,000 sq. ft. (total work area) in existing building are limited by the following:</p> <ol style="list-style-type: none"> 1. No new public utility connections (electric, gas, water/sewer) 2. No change in use or occupant load 3. No food, licensed medical facility, childcare or Community Residential Facility (CRF) uses <p>Retaining Wall – 4 ft. to 6 ft. height maximum, measured from bottom of footing (on private property)</p> <p>Decks – Less than 500 sq. ft. and less than 10 ft. above grade</p> <p>Exterior Building Cleaning – With water, chemical or sand blasting</p> <p>Awning or Canopy (on private property)</p> <p>Sign(s) – Less than 20 sq. ft. in area. (on private property)</p> <p>Special sign(s) – Changes to existing and renewal(s)</p> <p>Existing Porch & Steps - Repair existing (on private property) not in Historic or Commission of Fine Arts (CFA) jurisdictions</p> <p>Underground Storage Tank</p> <p>Christmas Tree or Fireworks Stand</p> <p>Pool(s) – Less than 400 sq. ft.</p> <p>Soil borings – Subject to DDOE approval</p> <p>Supplemental Permit – Electrical, mechanical, plumbing</p> <p>Tent/Stage – For special events only</p> <p>No Addition(s)</p>	<p>File Through ProjectDox</p> <p>Two-Family Conversions with no work – Provide drawings with (MEP) plans required for building permit and inspection approval</p> <p>Accessory structure (shed, garage) – Less than 3000 sq. ft.</p> <p>Additions – Less than 3,000 sq. ft. (total of all floors)</p> <p>Alterations or repairs – Less than 3,000 sq. ft. (total of all floors)</p> <p>Antenna</p> <p>Capacity Placard with plans</p> <p>Demolition – Less than 10,000 sq. ft.</p> <p>Excavation, Sheeting & Shoring – Less than 3,000 sq. ft. total</p> <p>Foundation to Grade – Less than 3,000 sq. ft.</p> <p>Projection into Public Space</p> <p>Retaining Wall</p> <p>Revisions to approved permit – Less than 3,000 sq. ft. (total of all floors)</p> <p>Tenant layout – Less than 3,000 sq. ft. in new building</p> <p>Underpinning – No party walls less than 3,000 sq. ft.</p> <p>Sidewalk Café Construction Approval</p> <p>Swimming Pool – Over 400 sq. ft. tower cranes</p> <p>Solar Reviews – Reviewed by the Green Building Program</p> <p>Third Party Review</p> <p>Revisions to approved permits – Less than 3000 sq. ft. (total of all floors) revision to permits approved through ProjectDox, must be submitted in ProjectDox</p>	<p>File Through ProjectDox</p> <p>Additions, Foundations – 3,000 sq. ft. and over</p> <p>New Building(s)</p> <p>Raze Permit</p> <p>Sheeting & Shoring – 3,000 sq. ft. and over</p> <p>Underpinnings – with Party Walls</p> <p>Alteration/Repairs – 3,000 sq. ft. and over</p> <p><i>Any job not specifically listed in one of the other categories</i></p> <p>Revisions of Approved Permits 3,000 sq. ft. and over</p> <p>Tenant Layout – 3,000 sq. ft. and over</p> <hr/> <p>DEVELOPMENT AMBASSADOR JOBS DCRA's Goal to Review: 30 Business Days</p> <p>File Through ProjectDox</p> <p>Chancery</p> <p>Embassy</p> <p>DC Government-Sponsored Project (Examples: Office of Property Management, Fire & Emergency Services, Parks & Recreation, DC Public Schools, DC Public Library)</p> <p>Hospital, Stadium, University</p> <p>TPR (Third Party Review)</p> <hr/> <p>CLASS CATEGORIES</p> <p>AA- 10,000 sq. feet or more A- 6,000 sq. feet – 10,000 sq. feet B- 4,000 sq. feet – 6,000 sq. feet C- 2,000 sq. feet – 4,000 sq. feet D- 1,000 sq. feet -2,000 sq. feet E- 1,000 sq. feet or less</p>