**DCRA SOLAR PERMITTING PROCESS**

1. **Plan Preparation by Applicant**
   - If requested, applicants may consult and discuss their site plans with DCRA plan reviewers.

2. **Permit Application within DCRA’s Citizen Portal**
   - Select “Solar” construction permit
   - Pay application fee(s) online or in person (permitting fees based on system size)
   - Contractor to receive email invitation to upload plan sets into ProjectDox
   - Structural Plan
   - Fire Plan
   - Electrical Plan (requires electrical trade permit)
   - Zoning Plan*
     - *Projects under four feet require a solar zoning self-certification form

3. **DCRA Review**
   - PRC/Pre-Screening
   - Fire Review
   - Structural Review
   - Electrical Review
   - Zoning Review (if applicable)
   - HFC (held for comments)²
   - Correct per comments, return to step 3
   - Approved
   - SOL building permit issued³

4. **Solar System Installation**
   - District of Columbia interconnection rules require Pepco authorization to install (ATI) prior to system installation.

5. **Schedule and Conduct DCRA Inspection**
   - (both Final Building Inspection & Final Electrical Inspection)
   - Disapproved
     - Perform required change(s) & repeat Step 5
   - Approved
     - Installer provides onsite inspection information to Pepco’s Green Power Connection Team

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1. Zoning and Historic Preservation Review Board (HPRB) reviews take place if the system height is above four feet or if the installation is performed within a Historic District.
2. Review and feedback provided by DCRA’s Permit Operations Division.
3. CREF sites have additional requirements, see other guidance from DCRA.